

# Willow Lake School Board approves resignation, position assignments, open enrollment, denies

## Willow Lake School District Financial Reports

|                          | General             | Capital Outlay       | Spec. Ed.          | Bond Redemption    | Food Serv.         | Enterprise         |
|--------------------------|---------------------|----------------------|--------------------|--------------------|--------------------|--------------------|
|                          | <u>Fund</u>         | <u>Fund</u>          | <u>Fund</u>        | <u>Fund</u>        | <u>Fund</u>        | <u>Fund</u>        |
| <b>Balance 8/1/2026</b>  | <b>885,009.29</b>   | <b>205,459.01</b>    | <b>469,400.36</b>  | <b>81,760.96</b>   | <b>5,804.21</b>    | <b>20,152.74</b>   |
| <b><u>RECEIPTS</u></b>   |                     |                      |                    |                    |                    |                    |
| Local Sources            | <b>37,329.19</b>    | <b>1,392.32</b>      | <b>853.72</b>      | <b>636.85</b>      | <b>484.00</b>      | <b>8.99</b>        |
| County Sources           | <b>386.67</b>       | <b>0.00</b>          | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        |
| State Sources            | <b>131,089.00</b>   | <b>0.00</b>          | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        |
| Federal Sources          | <b>59,145.73</b>    | <b>0.00</b>          | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        |
| Other Financing Sources  | <b><u>0.00</u></b>  | <b><u>0.00</u></b>   | <b><u>0.00</u></b> | <b><u>0.00</u></b> | <b><u>0.00</u></b> | <b><u>0.00</u></b> |
| <b>TOTAL RECEIPTS</b>    | <b>227,950.59</b>   | <b>1,392.32</b>      | <b>853.72</b>      | <b>636.85</b>      | <b>484.00</b>      | <b>8.99</b>        |
| <b>Total Available</b>   | <b>1,112,959.88</b> | <b>206,851.33</b>    | <b>470,254.08</b>  | <b>82,397.81</b>   | <b>6,288.21</b>    | <b>20,161.73</b>   |
| <b>DISBURSEMENTS</b>     | <b>-280,681.60</b>  | <b>-58,813.87</b>    | <b>-23,169.22</b>  | <b>0.00</b>        | <b>-289.49</b>     | <b>-6,111.57</b>   |
| MJE - Bank Serv. Fee     | <b>-12.20</b>       | <b>0.00</b>          | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        |
| MJE - Dr. Ed. Fuel       | <b>449.45</b>       | <b>0.00</b>          | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>        | <b>-449.45</b>     |
| MJE - Dividend           | <b><u>92.08</u></b> | <b><u>538.55</u></b> | <b><u>0.00</u></b> | <b><u>0.00</u></b> | <b><u>0.00</u></b> | <b><u>0.00</u></b> |
| <b>Balance 8/31/2026</b> | <b>832,807.61</b>   | <b>148,576.01</b>    | <b>447,084.86</b>  | <b>82,397.81</b>   | <b>5,998.72</b>    | <b>13,600.71</b>   |

### WILLOW LAKE SCHOOL DISTRICT #12-3 SEPTEMBER 14, 2026

The Willow Lake School District Board of Education met in regular session on September 14, 2026. President Thoreson called the meeting to order at 7:03 p.m. Board Members present: Felberg, Forbes, Knock, Nelson and Thoreson. Also attending were Supt. Lee, Principal Mohr and Business Manager Burke.

All in attendance recited the Pledge of Allegiance.

**Action Item #1:** Motion by Felberg, second by Knock to approve the agenda. Motion carried.

**Action Item #2:** Motion by Forbes, second by Nelson to approve the following items on the consent agenda: 1.1 approve the minutes of the regular meeting of August 10, 2026; 1.2 approve the financial reports as of August 31, 2026; 1.3 approve the bills as of September 2026; and 1.4 approve to surplus the technology list and wellness center equipment list at not value. Motion carried.

### SEPTEMBER 2026 AP BILLS

#### Gen. Fund:

3d Security Inc., system repairs, 100.00; Card Member Service, ela gr. supp./led bulbs, 3,569.75; Carrier Enterprise, Llc, hvac filters, 1,923.68; City Of Willow Lake, water & sewer, 2,800.99; Clark Ace Hardware, janitorial supp., 121.44; Clark Community Oil Co., in-service supp., 231.46; Clark County Courier, proceedings/ad, 255.67; Clark Family Chiropratic, bus

dr. phy., 120.00; Cook's Wastepaper Recycling, garbage service, 323.93; Dakota Portable Toilets, Inc., rental fee, 290.00; Expetec Of Aberdeen, consultant, 4,131.00; Troy Forbes, bus dr. phy., 85.00; Grammar Flip, subscription, 270.00; Hillyard Inc., janitorial supp., 15,613.75;

INCIDENTAL FUND: T-Mobile, mobile hot-spot, 45.00; Health Equity, flex/h.s.a. fees, 37.40; Melissa Terhark, coaching dues, 70.00; Angela Terhark, coaching dues, 85.00; Wyatt Forbes, coaching dues, 35.00; SD DCI, background check, 50.00; U.S. Postmaster, postage, 91.63; CCASD, dues & fees, 90.00; Venture Communications, shamrock internet, 94.15; U.S. Postmaster, postage, 70.27; SDASBO, dues & fees, 200.00; U.S. Postmaster, postage, 28.65; Malory McIntire, vb off., 135.00; Victoria Thiesen, vb off./mlg., 198.00; SD DCI, background check, 50.00; **TOTAL INCIDENT. FUND: \$1,280.10.**

Itc, telephone/internet serv., 1,096.97; Josten's, yearbooks, 2,465.90; Ksb School Law, Pc, Llo, consultant, 819.00; Lake Grocery, supp., 7.39; Learning Without Tears, wkbks./subscription, 3,300.63; Matboss, Llc, subscription, 699.00; Menards, janitorial supp., 85.49; Midwest Fire And Safety, inspection/repairs, 460.00; Nesc, gen. serv., , 115.67; North Central Bus Sales, bus parts, 38.93; Nwps, utilities, 7,458.52; Office Peeps Inc, classroom/office supp., 117.23; Pocket Nurse, classroom supp., 550.78; Rainbow Skull, oral interp scripts, 279.99; Michelle Schoenefeld, consultant - ela gr., 3,000.00; Scholastic Inc, subscriptions, 1,011.02; School Specialty, Llc, classroom supp., 1,535.35; Star Laundry, clean. serv., 140.64; Starfall

Education Foundation, subscription, 70.00; Time Management Systems, Inc., dues & fees, 3.18; Wcep, wida supp., 217.00;

ADDITIONAL PAYROLL: Lukas Anderson, ela gr. course/ex. bus trips, 1,638.25; Rikki Anderson, ex. bus trips, 140.22; Kim Bratland, ela gr. course, 1,575.00; Emily Dohmann, ela gr. course, 1,575.00; Kayla Edleman, ela gr. course, 1,575.00; Robin Flemming, ela gr. course, 1,575.00; Grayson Florey, ela gr. course, 1,575.00; Wyatt Forbes, ex. bus trips, 200.00; Cassie Harding, ela gr. course, 1,575.00; Christina Kannegieter, ela gr. course, 1,575.00; Kimberly Namuag, ela gr. course, 1,575.00; Kim Olson, ela gr. course, 1,575.00; Fevie Pardillo, reimbursable inserv., 133.90; Chayla Robinson, ela gr. course, 1,575.00; Lynnea Seivert, ela gr. course, 1,575.00; Nichol Stevens, ela gr. course, 1,575.00; Lindsey Tellinghuisen, ela gr. course/ex. bus trips, 1,770.67; Angela Terhark, ela gr. course/ex. bus trips, 1,720.09; Melissa Terhark, ex. bus trips, 100.22; Dan Tonak, ela gr. course, 1,575.00; Tara Vig, ela gr. course, 1,575.00; Cynthia Warkenthien, ela gr. course, 1,575.00; Anna Zimprich, ela gr. course, 1,575.00; **TOTAL ADD. PAYROLL: \$30,903.35.**

SALARIES and BENEFITS: Elementary, 81,268.38; Elementary - REAP, 244.07; Junior High, 18,756.62; High School, 49,835.33; Preschool, 4,481.00; Title Programs, 6,949.50; Guidance, 4,016.91; School Nurse, 1,197.54; Improvement of Instruction - ELA Gr., 4,084.75; Library, 4,476.24; Technology, 191.35; Administration, 32,597.80; Operations & Maint., 19,172.59; Pupil Transportation,

14,279.86; Extra-Curricular, 1,447.07; **TOTAL GEN. FUND: 328,491.82.**

#### Cap. Outlay Fund:

Allied Climate Professionals, furnace installment, 11,618.90; Expetec Of Aberdeen, active panels, 7,270.72; Marco, Inc., copier/printer lease, 1,149.70; Mrg Hauff Llc, fb equip., 2,245.00; Savvas Learning Company Llc, textbook, 403.92; Sports Graphics, wall/stage mat, 5,263.00; Sweetwater Music Instruments, sound system, 2,884.00; Us Bank, bank agent fee, 600.00; **TOTAL CAP. OUTLAY FUND: \$31,435.24.**

#### Sp. Ed. Fund:

SALARIES and BENEFITS: 25,553.95; Nesc, Aug. & Sept. assessments, 9,791.95; Office Peeps Inc, classroom supp., 4.99; **TOTAL SP. ED. FUND: \$35,350.89.**

#### Food Serv. Fund:

SALARIES and BENEFITS PAYABLE: 1,139.29; Culligan, softener salt, 30.50; Midwest Fire And Safety, hood inspection, 506.50; Star Laundry, clean. serv., 21.62; Us Foods, rental fee, 124.81; **TOTAL FOOD SERV. FUND: \$1,822.72.**

#### Enterprise Fund:

ITC, T.V. serv., 17.08; **TOTAL ENTERPRISE FUND: \$17.08.**  
**TOTAL ALL FUNDS: \$397,117.75.**

**Acknowledgements:** Administration thanked the school board, Dacotah Bank and the Willow Lake Lions Club for providing meals and snacks during the August staff in-service. Thank you to the summer custodial crew for their work in making the school look great for the start of the

new year. A big thank you to all those who have put in their time and effort into the improvements at the Willow Lake Football Field; it looks amazing.

#### Business and Finance

• Cash flows were reviewed as of August 31, 2026.

• **Action Item #3:** Motion by Forbes, second by Knock to approve to amend the adult breakfast price from \$2.55/meal to \$3.05/meal. Motion carried.

• Discussion was held on the Dacotah Bank Positive Pay Program. No action was taken.

• **Action Item #4:** Motion by Felberg, second by Knock to approve the FY 2027 Budget – Resolution No. FY 2027-001. Motion carried.

#### Facilities

• President Thoreson, on behalf of the WLAA, gave an update on the improvements to the football field.

• The new bleachers for the north gym have arrived. Installation should be completed by September 19.

• **Action Item #5:** Motion by Nelson, second by Forbes to accept the old ag shop roof quote from Verdon Roofing & Construction, LLC, for \$15,537.72. Motion carried.

#### Superintendent/Principal/Curriculum Director Report

• **Action Item #6:** Motion by Felberg, second by Nelson to approve Administrative Rule Waiver 24.28.01.01(54). Motion carried.

• As of September 14, the current PK - 12<sup>th</sup> grade enrollment is 358.

• Preschool screening has been set for Thursday, October 1.

• **Action Item #7:** Motion by Felberg, second by Nelson to approve Julayne Thoreson as the ASBSD Delegate. Motion carried.

• Information was discussed on the regional meetings and school law seminars hosted by ASBSD.

• **Action Item #8:** Motion by Forbes, second by Knock to approve an early graduation request. Motion carried.

#### Activity Director Report

• Homecoming Week is October 5-9 in Willow Lake. Coronation will be held on Sunday, October 4 at 7:00 p.m.

**NESC Updates:** Board Member Felberg gave an update from the August NESC meeting.

**Action Item #9:** Motion by Forbes, second by Nelson to enter executive session pursuant to SDCL 1-25-2 to discuss personnel (SDCL 1-25-2(1), student (SDCL 1-25-2(2), and negotiations (SDCL 1-25-2(4) at 8:04 p.m. Motion carried.

President Thoreson declared the board out of executive session at 8:14 p.m.

**Action Item #10:** Motion by Fel-

berg, second by Nelson to approve the paraprofessional resignation of Melissa Terhark. Motion carried.

**Action Item #11:** Motion by Forbes, second by Felberg to approve the K-12<sup>th</sup> grade computer teaching position to Melissa Terhark, at \$46,600, for the 2026-2027 school year. Motion carried.

**Action Item #12:** Motion by Nelson, second by Knock to approve the 3<sup>rd</sup>-5<sup>th</sup> grade music position to Kristin Vandersnick, at \$22,021, for the 2026-2027 school year. Motion carried.

**Action Item #13:** Motion by Nelson, second by Knock to approve the paraprofessional/technology assistant position to Brooklyn Schmidt, at \$17.00/hr. for paraprofessional services and an additional \$1.50/hr. for the technology liaison, for the 2026-2027 school year. Motion carried.

**Action Item #14:** Motion by Felberg, second by Nelson to approve the long-term substitute position for the K-3rd grade position at Mayfield Colony, to Jadin Haas, at \$200/day for the 2026-2027 school year. Motion carried.

**Action Item #15:** Motion by Forbes, second by Felberg to approve the MOU with the WLEA, to modify the yearbook extra duty stipend for the 2026-2027 school year. Motion carried.

**Action Item #16:** Motion by Knock, second by Forbes to approve to amend the yearbook extra duty stipend for Christina Kannegieter to \$4,062 for the 2026-2027 school year. Motion carried.

**Action Item #17:** Motion by Felberg, second by Knock to approve the open enrollment of student #10 for the 2026-2027 school year. Motion carried.

**Action Item #18:** Motion by Nelson, second by Forbes to deny open enrollment of students #11 and #12 for the 2026-2027 school year. Motion carried.

The next regular meeting of the Willow Lake School Board will be held October 12, 2026 at 7:00 p.m. in the Willow Lake School Administration Conference Room.

#### Adjournment:

**Action Item #19:** Motion by Felberg, second by Knock to adjourn at 8:18 p.m. Motion carried.

Julayne Thoreson, President

Melissa Burke,  
Business Manager

Published once at the approximate cost of \$171.23 and can be viewed free of charge at [www.sdpublicnotices.com](http://www.sdpublicnotices.com)  
9-23-26