

WL School Board approves work agreements, policies at special meeting

**WILLOW LAKE SCHOOL
DISTRICT #12-3
JUNE 25, 2026**

The Willow Lake School District Board of Education met in special session on June 25, 2026. President Thoreson called the meeting to order at 12:10 p.m. Board Members present: Felberg, Forbes, Knock, Nelson and Thoreson. Also attending were Supt. Lee, Principal Mohr, and Business Manager Burke.

All in attendance recited the Pledge of Allegiance.

Action Item #1: Motion by Nelson, second by Felberg to approve the agenda. Motion carried.

Action Item #2: Motion by Knock, second by Forbes to approve the bills as of June 25, 2026. Motion carried.

JUNE 25, 2026 EOFY Bills Gen. Fund:

A & M Products Co., golf plaques/trophy, 375.00; Allied Climate Professionals, hvac repairs, 11,947.21; Basin Construction & Drain Tile, Llc, crushed rock/gravel, 4,104.00; Black Hills Sp. Serv. Coop., consultant - ela grant, 4,500.00; Kim Bratland, meal reimb. - ela grant, 19.29; Card Member Service, state track rooms/equip., 5,298.91; Clark School District, 2025-2026 ath. expenses, 36,213.02; Creative Rewards & Specialties, engraving, 60.00; Emily Dohmann, meal reimb. - ela grant, 17.14; Kayla Edleman, meal reimb. - ela grant, 20.00; Follett

Content Solutions Llc, library books, 417.95;

INCIDENTAL FUND: Dacotah Bank, unused track money, (160.00); Health Equity, flex/h.s.a. fees, 39.40; T-Mobile, mobile hot-spot, 45.00; Clark School District, track meet fees, 372.47; U.S. Postmaster, postage, 120.02; Venture Communications, shamrock internet, 94.15; U.S. Postmaster, postage, 48.80; FedEx, postage, 18.10; **TOTAL INCIDENTAL FUND: \$577.94.**

Ashley Konechne, meal reimb. - ela grant, 20.00; Lake Grocery, supp., 189.44; Claire Mohr, meal reimb. - ela grant, 127.44; Mosyle Corporation, computer license fees, 2,574.00; Ramkota Inn, room - S.D. ag conf., 250.00; Chayla Robinson, meal reimb. - ela grant, 13.83; Runnings, ratchet straps, 59.98; S.D. Dept. of Health, consultant, 550.00; Lynnea Seivert, meal reimb. - ela grant, 20.00; Nichol Stevens, meal reimb. - ela grant, 20.00; Angela Terhark, meal reimb. - ela grant, 20.00; Trugreen Chemlawn, maint. fee, 600.00; Tara Vig, meal reimb. - ela grant, 20.00; **TOTAL GEN. FUND: \$68,015.15.**

Cap. Outlay Fund:

Clark School District, 2025-2026 ath. equip./uniforms, 7,235.65; **TOTAL CAP. OUTLAY FUND: \$7,235.65.**

Food Serv. Fund:

Erica Bratland, meal reimb., 51.64; Card Member Service, room - cans conf., 271.19; U.S. Foods, rental fee, 130.65; **TOTAL FOOD SERV. FUND: \$453.48.**

TOTAL ALL FUNDS: \$75,704.28.

Action Item #3: Motion by Nelson, second by Forbes to approve the Supplemental Budget for FY 2026 (Resolution No. FY 2026-002). Motion carried.

Action Item #4: Motion by Knock, second by Nelson to approve policy EFB: Free and Reduced Price Food Service. Motion carried.

Action Item #5: Motion by Forbes, second by Knock to approve policy BBB: School Board Elections. Motion carried.

Action Item #6: Motion by Felberg, second by Nelson to approve policy BDDC: Agenda Preparation and Dissemination. Motion carried.

Action Item #7: Motion by Forbes, second by Knock to approve policy BDDG: Minutes. Motion carried.

Discussion was held on ending fund balance projections.

Action Item #8: Motion by Felberg, second by Knock to approve to transfer \$250,000 from Capital Outlay to the General Fund. Motion carried.

Action Item #9: Motion by Knock, second by Felberg to approve to transfer \$10,000 from General Fund to the Food Service Fund. Motion carried.

Action Item #10: Motion by Forbes, second by Nelson to table the surplus of the north gym bleachers to the July 13, 2026 school board meeting. Motion carried.

Action Item #11: Motion by Forbes, second by Felberg to approve the JH Volleyball Coach and JH Track Coach work agreements to Melissa Terhark for the 2026-2027 school year. Motion carried.

Action Item #12: Motion by Nelson, second by Knock to approve the additional Assistant Track Coach work agreement to Wyatt Forbes for the 2026-2027 school year. Felberg - aye; Forbes - abstained; Knock - aye; Nelson - aye; Thoreson - aye. Motion carried 4-0.

The next regular meeting of the Willow Lake School Board will be on July 13, 2026 at 7:00 p.m. in the Willow Lake School Administration Conference Room.

Adjournment:

Action Item #13: Motion by Knock, second by Forbes to adjourn at 12:40 p.m. Motion carried.

Julayne Thoreson, President

Melissa A. Burke,
Business Manager

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