

Willow Lake School Board approves internal transfer, preschool position, oral interp coach position

Willow Lake School District Financial Reports

	General	Capital Outlay	Spec. Ed.	Bond Redemption	Building	Food Serv.	Enterprise
	Fund	Fund	Fund	Fund	Project Fund	Fund	Fund
Balance 4/1/26	381,182.87	366,293.56	361,121.63	148,007.69	0.09	7,617.37	13,847.77
RECEIPTS							
Local Sources	64,413.29	69,298.78	32,148.98	40,723.38	0.00	7,160.30	12.73
County Sources	364.75	0.00	0.00	0.00	0.00	0.00	0.00
State Sources	126,531.00	0.00	0.00	0.00	0.00	0.00	0.00
Federal Sources	11,461.95	0.00	0.00	0.00	0.00	10,042.36	0.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS	202,770.99	69,298.78	32,148.98	40,723.38	0.00	17,202.66	12.73
Total Available	583,953.86	435,592.34	393,270.61	188,731.07	0.09	24,820.03	13,860.50
DISBURSEMENTS							
MJE - Bank Serv. Fee	-13.25	0.00	0.00	0.00	0.00	0.00	0.00
MJE - Dividend	88.16	515.65	0.00	0.00	0.00	0.00	0.00
Balance 4/30/26	285,495.78	433,808.59	351,495.36	188,731.07	0.09	5,931.80	13,843.42

WILLOW LAKE SCHOOL DISTRICT #12-3 MAY 11, 2026

The Willow Lake School District Board of Education met in regular session on May 11, 2026. President Thoreson called the meeting to order at 7:00 p.m. Board Members present: Felberg, Forbes, Knock, Nelson and Thoreson. Also attending were Supt. Lee, Business Manager Burke, Danita Carlson and Taylor Keyser. Principal Mohr was absent.

All in attendance recited the Pledge of Allegiance.

Action Item #1: Motion by Nelson, second by Felberg to approve the agenda. Motion carried.

Action Item #2: Motion by Forbes, second by Knock to approve the following items on the consent agenda: 1.1 approve the minutes of the regular meeting of April 8, 2026; 1.2 approve the financial reports as of April 30, 2026; 1.3 approve the bills as of May 2026; 1.4 approve the S.D. Department of Health contract for the 2026-2027 school year; 1.5 approve the miscellaneous surplus list at a value less than \$2,500 each; 1.6 approve the Managed Services Agreement with Expetec of Aberdeen for the 2026-2027 school year. Motion carried.

MAY 2026 AP BILLS

Gen. Fund:

Auto Value, oil filter, 35.79; Automatic Building Controls, monitoring contract, 600.00; Beacon Communications, Llc, inter-com repairs, 1,110.00; Better Me Counseling And Consulting, consultant, 1,407.00; Card Member Service, track fees/plays, 1,153.10; Cash-Wa

Distributing Co., ffvp, 268.16; City of Willow Lake, water & sewer, 805.91; Clark Ace Hardware, caulk, 9.99; Clark Community Oil Co., fuel, 4,045.23; Clark County Courier, ad/proceedings, 294.24; Clubhouse Hotel & Suites, room - sdasbo conf., 472.00; Comfort Suites University, room - ag. conf., 112.00; Cook's Wastepaper Recycling, garbage serv., 294.62; Creative Rewards & Specialties, music engraving, 15.00; Dacotah Insurance, dist. ins. renewal, 109,153.00; Dakota Convenience Store, starting fluid, 5.09; Dakota Portable Toilets, Inc., rental fees, 525.00; Expetec of Aberdeen, consultant, 3,894.00; Flinn Scientific Inc., science supp., 39.99; Hillyard Inc., janitorial supp., 721.47; Colleen Hohm, cpr cards, 110.00; Hoby, dues and fees, 350.00; Hyvee, supp., 37.83;

INCIDENTAL FUND: Avon School, softball fees, 476.50; Health Equity, flex/h.s.a. fees, 39.40; T-Mobile, hot spot, 68.59; JVC School, dues and fees, 50.00; West Central Athletics, track fees, 150.00; Jay Huber, sb off./mlg., 157.20; Shannon Huber, sb off., 125.00; S.D. DCI, background check, 50.00; Venture Comm., shamrock internet, 94.15; S.D. DCI, background check, 50.00; De Smet School, track fees, 200.00; Hamlin School, track fees, 200.00; Emily Dohmann, coaching dues, 35.00; Burke School, golf fees, 251.04; Watertown Park & Rec., dues and fees, 50.00; Watertown School, track fees, 200.00; S.D. DCI, background check, 50.00; **TOTAL INCIDENT. FUND: \$2,246.88.**

ITC, telephone serv., 1,115.95; Ksb School Law, Pc, Llo, consultant, 63.00; Lake Grocery, supp., 138.61; Menards, buckets/brooms, 93.72; Mrg Hauff Llc, shot put, 35.00; Nesc, gen. serv., 695.89; Nwps, utilities, 9,268.50; Papa Murphy's Pizza, pizzas, 259.50;

Quality Inn, rooms - state ffa, 2,716.00; Runnings, grinder wheels, 28.99; School Specialty, Llc, rubber cement/glue, 91.67; Sfm, work comp renewal, 12,913.32; Star Laundry, clean. serv., 135.57; Tony's Electric, repairs, 623.57; Us Foods, ffvp, 51.24; Tara Vig, supp., 11.90; Westside Implement, mower blade, 105.21;

ADDITIONAL PAYROLL: Diane Anderson, sub, 325.00; Lukas Anderson, ex. bus trip, 31.63; Brook Begeman, ex. bus trip, 20.00; Curwin Bratland, sub bus dr., 180.00; Emily Dohmann, ex. bus trips, 40.00; Stacie Ehlke, sub, 1,421.00; Jim Felberg, w.l. livestream events, 800.00; Grayson Florey, ex. bus trips, 240.00; Cody Forbes, ex. bus trip, 113.50; Jaycie Forbes, sub, 627.33; Troy Forbes, ex. bus trips, 419.80; Wyatt Forbes, ex. bus trips/sub bus dr., 571.63; Christina Kannegieter, sub bus dr., 315.00; Kati Knock, sub, 494.00; Brady LaMont, sub bus dr./ex. bus trip, 225.00; Ann Larson, sub, 390.00; Jeannie Miller, sub, 234.00; Brooklyn Schmidt, sub, 231.25; Melissa Terhark, sub bus dr., 30.00; Dan Tonak, ex. bus trip/unused leave, 375.50; Susanna Waldner, sub, 1,224.01; Katherine Wendling, sub, 1,609.12; **TOTAL ADD. PAYROLL: \$9,917.77.**

SALARIES and BENEFITS: Elem. Programs, 87,484.60; J.H. Programs, 20,502.06; H.S. Programs, 46,616.27; Preschool, 2,908.14; Title Programs, 8,081.40; Guidance, 4,708.67; Nursing Serv., 1,856.97; Library, 5,245.50; Tech, 61.20; Administration, 31,633.67; Operations & Maint., 12,912.71; Pupil Transportation, 10,664.03; Extra-Curricular, 19,740.22; **TOTAL GEN. FUND: \$418,387.15.**

Cap. Outlay Fund:

Apple Financial Services, principal/interest, 33,309.71; Ars, A Tecta

America Company, Llc, roof repairs, 31,470.00; Frontline Technologies Group Llc, software, 1,440.00; Infinite Campus, messenger system, 4,528.54; Marco, Inc., copier/printer leases, 1,149.70; **TOTAL CAP. OUTLAY FUND: \$71,897.95.**

Sp. Ed. Fund:

SALARIES and BENEFITS: 29,470.83; ADDITIONAL PAYROLL: Diane Anderson, sub, 65.00; Jaycie Forbes, sub, 201.55; Kati Knock, sub, 1,001.00; Jeannie Miller, sub, 936.00; Susanna Waldner, sub, 1,224.03; **TOTAL ADD. PAYROLL: \$3,427.58;** Mileage Reimbursement, 78.40; NESc, May assessments, 7,671.51; SFM, work comp renewal, 517.58; **TOTAL SP. ED. FUND: \$41,165.90.**

Food Serv. Fund:

SALARIES and BENEFITS: 10,496.13; ADDITIONAL PAYROLL: Kerri Snyman, sub, 272.89; **TOTAL ADD. PAYROLL: \$272.89.**

Cash-Wa Distributing Co., food/supp., 3,582.25; Culligan, water softener, 75.25; East Side Jersey Dairy, Inc., milk, 936.40; Lake Grocery, food/supp., 87.87; Sfm, work comp renewal, 1,741.10; Star Laundry, clean. serv., 118.71; Us Foods, food/supp., 3,832.61; **TOTAL FOOD SERV. FUND: \$21,143.21.**

Enterprise Fund:

ITC, T.V. serv., 17.08; **TOTAL ENTERPRISE FUND: \$17.08.** **TOTAL ALL FUNDS: \$552,611.29.**

Acknowledgments: Congratulations to the Class of 2026 on their high school graduation! Thank you to the Board of Education for the meal provided and to all the families that provided snacks, treats and drinks for staff appreciation week! It was greatly

appreciated! Thank you to our school staff for all they do for the school and community! Thank you to Dan Duenwald for providing Fly Boy Donuts to all staff and students!

Policy and Procedures

• Danita Carlson and Taylor Keyser, with Dacotah Insurance, were present to discuss the renewal of the school district's insurance policy, along with the workers' compensation policy.

Business and Finance

• Cash flows were reviewed as of April 30, 2026.

• Business Manager Burke, along with Supt. Lee, presented and led discussion on the FY 2027 preliminary budget. No action was taken.

Facilities

• The Facility Rental Agreement was reviewed. No action was taken.

• President Thoreson, speaking on behalf of the WLAA, gave an update on the football field project.

Superintendent/Principal/Curriculum Director Report

• Graduation was held Sunday, May 11 with 15 seniors receiving diplomas.

• Kindergarten screening was held April 16 with 35 students that were screened.

• **Action Item #3:** Motion by Knock, second by Felberg to approve the Title I summer school salaries at \$35.50/hr. for certified staff and \$18.00/hr. for classified staff. Motion carried.

• Supt. Lee shared that state assessment test results are currently coming in. The WIDA test results will be available soon.

Activity Director Report

• **Action Item #4:** Motion by Forbes, second by Felberg to approve the amendments and changes to the CWL Coop Athletic Agreement for the 2026-2027 school year. Motion carried.

• **Action Item #5:** Motion by Knock, second by Nelson to approve Jeff Koters as the SDHSAA Division IV Representative. Motion carried.

• **Action Item #6:** Motion by Forbes, second by Felberg to vote yes on SDH-SAA Amendment No. 1. Motion carried.

• **Action Item #7:** Motion by Nelson, second by Felberg to vote yes on SDHSAA Amendment No. 2. Motion carried.

• **Action Item #8:** Motion by Forbes, second by Knock to vote yes on SDH-SAA Amendment No 3. Motion carried.

NESC Updates: Board Member Felberg gave an update from the April NESC meeting.

Action Item #9: Motion by Felberg,

second by Nelson to enter executive session pursuant to SDCL 1-25-2 to discuss personnel (SDCL1-25-2(1) and negotiations (SDCL 1-25-2(4) at 8:28 p.m. Motion carried.

President Thoreson declared the board out of executive session at 9:14 p.m.

Action Item #10: Motion by Felberg, second by Forbes to approve the internal transfer to second grade for the 2026-2027 school year to Anna Zimprich. Motion carried.

Action Item #11: Motion by Nelson, second by Forbes to approve the preschool position for the 2026-2027 school year to Ashley Konechne at \$35,673. Felberg – aye; Forbes – aye; Knock – abstained; Nelson – aye; Thoreson – aye. Motion carried 4-0.

Action Item #12: Motion by Nelson, second by Felberg to approve the signed administrative and certified contracts for the 2026-2027 school year. Motion carried.

Action Item #13: Motion by Felberg, second by Knock to approve employment to the following classified staff for the 2026-2027 school year: Wyatt Forbes, Marcie Froke, Laura Madsen, Megan Nuttbrock, Dawn Spieker, Lindsay Staudy, Melissa Terhark, Erica Bratland, Shelby Seefeldt, Donna Williams, Chance Burke, Brady LaMont, Jim Felberg, Cody Forbes, Troy Forbes, Al Hamre, Michelle Severson, Lucas Kannegieter and Mark Prouty. Motion carried.

Action Item #14: Motion by Forbes, second by Knock to approve the Oral Interpretation coaching position to Rikki Anderson for the 2026-2027 school year. Motion carried.

The next regular meeting of the Willow Lake School Board will be June 8, 2026 at 7:00 p.m., in the Willow Lake School Administration Conference Room.

Adjournment:

Action Item #15: Motion by Knock, second by Felberg to adjourn at 9:21 p.m. Motion carried.

Julayne Thoreson, President

Melissa Burke, Business Manager

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