
GARDEN CITY TOWN BOARD

DECEMBER MEETING MINUTES

The town board of Garden City met in regular session on December 8, 2025 at 7:00 p.m. at the Garden City Fire Hall. President Hansen brought the meeting to order with the following people present: Joyce Hansen, Jake Leibke, David Waples, Finance Officer Andrea Helkenn and Water Technician Alan Luckhurst.

AGENDA Motion by Hansen to approve agenda. Second by Leibke. All voting aye. Motion carried

PUBLIC AGENDA: None.

PUBLIC COMMENTS: None.

EXECUTIVE SESSION : Pursuant to SDCL 1-25- 2 None.

MINUTES of the November regular and special meeting were read. Motion by Hansen and a second by Waples to approve the minutes. All voting aye. Motion carried.

FINANCIAL REPORTS were reviewed and approved on a motion by Leibke and a second by Waples. All voting aye. Motion carried.

OLD BUSINESS:

First reading of the Water Ordinance 2008 Revised 2025 was held. Motion by Leibke and second by Hansen to approve the ordinance with new changes. All voted aye. Motion carried. Second reading will be held at January meeting.

Snow removal has been going well. No changes needed to plow area map.

Leibke will speak with Norman Alexander concerning a past due bill for street sign he ran over.

Water meters were discussed. No action taken.

Will publish help wanted ads for two more weeks with some changes. Helkenn will also put on Facebook.

NEW BUSINESS:

The yearly \$10,000.00 payment to fire department will be made.

Helkenn presented board a waiver and request form from NWPS for wattage on Christmas lights.

Luckhurst requested help putting heat tape on rural water pipe going into pump room to prevent freezing. Leibke will help with this.

Motion by Hansen and second by Leibke to approve Helms & Associates to bid our sewer project jobs. All voting aye. Motion carried.

Claims for December:

Motion by Hansen: Second by Leibke to approve the following claims: all voting aye, motion carried.

Alan Luckhurst \$835.03; Andrea Helkenn \$477.15; NWPS \$846.75; Public Health Lab \$200.00; Clark County Courier \$102.90; Clark Rural Water \$1,145.00; Forest Excavating \$3,106.84; Efraimson Electric \$601.55; DANR \$50.00; Garden City Fire Dept. \$10,000.00.

Motion by Hansen to adjourn, second by Waples. All voted aye. Motion carried.

Next regular meeting will be Monday, January 5, 2026 at 7:00 p.m. at the Garden City Fire Hall Community Room.

Andrea Helkenn
Finance Officer

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