WL council approves cond. use permit, replat Jackson Ave. plots, increase water rates

REGULAR CITY COUNCIL MEETING NOVEMBER 9, 2026

The City Council for the City of Willow Lake, S.D. met in regular session on Monday, November 9, 2026 at 6:30 p.m. in the Community Center.

Mayor Jacob Edleman attended via telephone.

Mayor Jacob Edleman called the meeting to order.

Mayor Edleman instructed council to declare if any potential conflict of interest or ex parte communication with any agenda items. None declared.

Pledge to the Flag was recited followed by roll call. Present at roll call were Shane Wicks, Leland Harding III and Kristi Guerdet. Scott Borg was absent. Finance Officer Heidi Maden was also present.

Also in attendance was Catie Noethlich, Justin Tormanen, Luke Mattke, Marlene Schuelke and Hope Block.

Wicks moved, seconded by Guerdet to adopt the agenda with no additions. All voted aye.

Guerdet moved, seconded by Harding to approve the published minutes from the October 6, 2026 regular meeting. All voted aye.

Guerdet moved, seconded by Wicks to approve all financial reports ending October 30, 2026. All voted aye.

Wicks moved, seconded by Guerdet to approve payment of the warrants and claims paid since October 6, 2026. All voted aye.

Claims Paid – Payroll: Finance Office $3,785.73; Street Dept. $1,428.61; Sewer Dept. $1,428.56; Water Dept. $1,428.61; Parks $1,098.96; EFTPS $1,976.17, payroll taxes; SDRS $1,049.12, retirement; Auto Value Clark $336.76, supplies; Clark Ace Hardware $32.17, supplies; Clark County Courier $261.18, proceedings; Clark County Weed & Pest $589.00, spraying; TwoTrees Technologies $1,600.00, software, backup; Cook's Wastepaper & Recycling $1,877.55, garbage; Clark Rural Water $6,053.00, bulk water; Dacotah Bank $1,077.77, credit card; Dept. of Health $20.00, samples; Ferguson Waterworks $446.96, curb stop; ITC $168.98, phone, internet; Lake Grocery $15.18, supplies; Menards $85.99, supplies; Northwestern Energy $2,600.97, utilities; Office Peeps $60.98, supplies; S.D. Dept. of Revenue $120.96, sales tax; S.D. One Call $19.95, locates; Trugreen $650.00, ballfield spraying; USDA Rural Dev $602.00, USDA water loan.

Mayor Edleman called Board of Adjustment meeting to order for the purpose of public hearing on approval of Conditional Use permit CU 26-1 for Lucas Mattke to construct a multi-family housing unit in R1 single-family residential zone.

Justin Tormanen was present for public hearing and shared his concerns regarding overflow parking at housing unit.

Public hearing closed.

Harding moved, seconded by Guerdet to approve Conditional Use 26-1. All voted aye.

Guerdet moved, seconded by Wicks to adjourn at 6:42 p.m. as Board of Adjustment. All voted aye.

City Council reconvened.

Hope Block with Midwest Assistance Program shared her sewer study findings. The need for sewer rate increase was discussed.

Mayor Edleman entered meeting in person and no longer on telephone at 6:52 p.m.

Catie Noethlich with Choose Clark County discussed grant opportunities for streets. Harding moved seconded by Wicks to give $5,000 contribution to Choose Clark County. All voted aye.

City Maintenance Superintendent Luke Zelinski gave the maintenance report. Harding moved, seconded by Wicks to approve his report. All voted aye.

Jackson Ave. Addition lots were discussed. Guerdet moved, seconded by Wicks to replat Lots 2-5 Jackson Ave. Addition into three lots. All voted aye. Wicks moved, seconded by Guerdet to hire Huppler Land Surveying to survey and replat the Jackson Ave. Addition lots.

Harding moved, seconded by Wicks to approve the renewal of Retail (on-sale) liquor license applications for The Rusty Nail and renewal of Package (off-sale) liquor license application for Dakota Convenience and The Rusty Nail contingent on receiving signed application from Dakota Convenience. All voted aye.

Water and sewer fund transfers from general fund was tabled to December regular meeting.

Sewer rates were discussed and the need for rate increase due to increased expenses. Guerdet moved, seconded by Wicks to increase water rates by $10.00 a month effective January 2027. All voted aye. Resolution #102 will be read and acted on at the December regular meeting.

Guerdet moved, seconded by Wicks to approve the second reading of Ordinance #26-3 Supplemental Appropriations Budget. All voted aye.

No one present for public comment.

The past due accounts were reviewed. Disconnect date is scheduled November 12, 2026. Guerdet moved, seconded by Harding. All voted aye.

No need for executive session.

Next regular council meeting is scheduled for Monday, December 7, 2026 at 6:00 p.m. in the Community Center.

Wicks moved, seconded by Harding to adjourn the meeting at 8:28 p.m. All voted aye.

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Jacob Edleman, Mayor

ATTEST:

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Heidi Madsen, Finance Officer

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