Clark County Commissioners accept resignations, discuss property rezoning, approve Resolution 17-26

Clark County November 5, 2026 Commissioner proceedings:

CLARK COUNTY
COMMISSIONER PROCEEDINGS
NOVEMBER 5, 2026
APPROVED

The Clark County Commissioners met in regular session on Thursday, November 5, 2026 in the Commissioner Room of the Clark County Courthouse. Chairman Gjerde called the meeting to order at 8:00 a.m. with the following Commissioners present at the Courthouse: Francis Hass, David Spieker, Terry Schlagel and Sara Gjerde. Also present Auditor Tarbox.

AGENDA: Motion by Spieker second by Hass to approve the November 5, 2026 agenda. All voting aye. Motion carried.

MINUTES: Motion by Schlagel second by Spieker to approve the minutes of the October 20, 2026 meeting. All voting aye. Motion carried.

AMBULANCE: Ambulance Administrator (AA) Marx met with the Board to update on ambulance training and scheduling and being short EVOC drivers on the weekends. She informed the Board that the individual teaching the EMT class is willing to provide an EVOC training at a cost of $75.00 per person. Motion by Schlagel, second by Spieker to reimburse individuals taking the EVOC training the $75.00 fee after they complete a shift on call with the ambulance. All present voting aye. Motion carried.

Chris Sass present.

AMBULANCE: AA Marx also informed the Board that people who are taking the EMT training are requesting reimbursement for the training material. Motion by Schlagel, second by Spieker to reimburse individuals who are currently taking the EMT Training $100 for the training materials in the final reimbursement for the class. All voting aye. Motion carried.

EXTENSION: Extension Educator McGraw met with the Board to request permission to purchase a laptop computer. She discussed price difference and requested ability to purchase from HP site if pricing is better. Motion by Sass, second by Hass to purchase the laptop computer wherever best price is found and allow to spend up to $1,500.00. All voting aye. Motion carried.

HIGHWAY: Motion by Hass, second by Sass to approve Change order for County Road 47. The change order is a decrease in cost for Clark County in the amount of $114.60. All voting aye. Motion carried.

HIGHWAY: Motion by Spieker, second by Schlagel to approve final pay application for County Road 47 to Basic Construction in the amount of $3,986.68. All voting aye. Motion carried.

HIGHWAY: Motion by Schlagel, second by Spieker to approve and accept resignation of Ronald Gubin from the Highway Department effective November 5, 2026. All voting aye. Motion carried.

HIGHWAY: Motion by Sass, second by Spieker to grant permission to advertise for the Highway truck driver position. All voting aye. Motion carried.

HIGHWAY: Motion by Schlagel, second by Spieker to allow Highway Superintendent (HS) Eggleston to call for bids for County Road #61, box culvert replacement. Bids will be accepted until Wednesday, December 9 at 10:00 a.m. at which time the bids will be opened. All voting aye. Motion carried.

PLANNING COMMISSION: Motion by Spieker, second by Sass to recess as the County Commission and Convene as the Planning Commission. All voting aye. Motion carried.

Chairman Gjerde called the Clark County Planning Commission meeting to order. Chairman announced for the record we are meeting via teleconference and Luke Muller will be serving as staff and parliamentarian support. The next item on the agenda is "items to be added to the Agenda by the Board members or staff", there were none. Next is an invitation for citizens to schedule time on the Board of Adjustment agenda for an item not listed under the Planning Commission portion. Nothing to be added. Chairman Gjerde asked if any board members have any Ex parte Communications or potential conflicts of Interest that the rest of the Board or public may want to be aware of. There were none.

Motion by Schlagel, second by Hass to approve the Planning Commission agenda. All voting aye. Motion carried.

The next agenda item is a public hearing on a request by Andrew Wookey to rezone property in the Southeast Quarter of Section 3 in Elrod Township. Since the legal description would have to be changed before we take it up as the County Commission, we will only act as the Planning Commission today. Motion by Spieker second by Sass to recommend approval of the rezone. Luke gave his report informing the board that this is a 12 acre portion in the southeast corner of the Southeast Quarter, Section 3, Township 116 North, Range 56 West of the 5th P.M. Clark County, South Dakota. Andrew Wookey seeks to rezone the property to operate an implement sales lot. The area is labeled as "Ag Stability" and adjacent to two arterial streets. Chair Gjerde opened the public hearing on this application. Chris Arthur stated the property would be a gravel lot and used for sale of farm equipment and Andy Wookey also spoke regarding the request. No other comments and Chairman opened the hearing for further public testimony. There was none, and the public hearing was closed. Motion by Sass, second by Spieker to postpone the hearing in order to define the current definition of ag or Commercial Industrial. The board needs a policy discussion on what uses should be in each classification which will take place at the next meeting.

SONSTEBO PLAT: The Planning Commission reviewed the Sonstebo Plat. It meets all the requirements. Motion by Schlagel second by Hass acting as the Planning Commission, recommends approval of this plat. Voting aye: Sass, Hass, Spieker, Schlagel and Gjerde. Motion carried.

ADJOURN: Motion by Schlagel, second by Sass to adjourn as Planning Commission and convene as the County Commission. All voting aye. Motion carried.

RESOLUTION 17-26: Motion by Sass, second by Spieker to approve Resolution 17-26, upon recommendation from the Planning Commission, which is approval of the Sonstebo Plat. All voting aye. Motion carried.

RESOLUTION 17-26

BE IT RESOLVED by the Board of County Commissioners of Clark County, South Dakota, that the plat entitled: "**Sonstebo Addition located in the Northwest Quarter of Section 25, Township 119, North, Range 56 West of the 5th P.M., Clark County, South Dakota**" which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated this 5th day of November 2026.

/s/ Sara Gjerde
Chairman, Board of
County Commissioners
Clark County, South Dakota

ATTEST:

/s/ Christine Tarbox
County Auditor
Clark County, South Dakota

ADMINISTRATIVE LEAVE: Auditor Tarbox informed the board that Governor Rhoden has approved administrative leave November 27, 2026, day after Thanksgiving and December 24, 2026, Christmas Eve.

SET DATE: The board has set Wednesday, December 30, 2026 at 8:00 a.m. as the last meeting for 2026.

CANVASS OF 2026 GENERAL ELECTION RESULTS: The Board conducted the canvass of the 2026 General Election results. Motion by Hass, second by Schlagel to approve the canvass and vote totals as announced and sign the canvass certificate, as submitted by the Auditor. All voting aye. Motion carried. Drawing was held for the Post Election Audit that will be held on November 16, 2026 at 10:00 a.m. Races drawn: Governor Race and Constitutional Amendment I. Precinct 7 drawn.

SIOUX VALLEY DISTRICT MEETING: Auditor Tarbox informed the board that the Sioux Valley District Meeting will be in Flandreau on November 18, 2026.

EXECUTIVE SESSION: Motion by Schlagel, second by Spieker to enter into Executive Session at 10:09 a.m. for personnel issues according to SDCL 1-25-1 (2). Chairman declared out at 10:49 a.m.

SHERIFF: Motion by Sass, second by Spieker to accept resignation of Lindsey Stiefel as Deputy Sheriff effective December 31, 2026. All voting aye. Motion carried.

CLAIMS: Motion by Schlagel, second by Hass to approve the following claims and allow Auditor to issue payment. All voting aye. Motion carried. COMMISSIONERS: Clark County Courier, proceedings, 499.14; Tony's Collision, 2018 Dodge Caravan repairs, 2,066.00; U.S. Bank Voyager, fuel, 277.41; ELECTIONS: Election poll workers, 9,144.32; Clark Ace Hardware, supplies, 24.00; Clark County Courier, measures/testing/notice, 985.11; Election Systems & Software, ballots, 3,811.67; Rae Jean Flora, election worker, 80.00; Lyle Signs, handicapped signs, 59.79; McLeods, seals, 139.10; AUDITOR: Burnham & Flower Agency, cobra admin fee, 99.90; ITC, service, 144.00; Office Peeps, calculator paper, 11.89; PMB-0112, user/access fees, 70.25; TREASURER: Clark County Courier, taxes due notice, 225.00; ITC, service, 97.25; Office Peeps, supplies 109.60; STATES ATTORNEY: Sanford Watertown Med Center, blood draw, 85.00; Thomson Rueters-West Publishing, online/software, 618.56; COURT: Heidepriem, Purtell, Siegel, court appointed atty, 3,474.35; PUBLIC BUILDINGS: Clark Ace Hardware, supplies, 68.53; Cole Paper, supplies, 29.35; Culligan, water 123.75; ITC, service 41.82; Star Laundry, rugs, 74.36; DIRECTOR OF EQUALIZATION: ITC, service, 56.10; REGISTER OF DEEDS: Great America Financial Services, copy machine rent, 119.39; ITC, service, 32.70; VETERANS OFFICER: ITC, service, 33.45; PREDATORY ANIMAL: Pleasant Township, pocket gophers, 286.00; SHERIFF: AT&T Mobility, service, 268.35; ITC, service 140.47; AIRPORT: Clark Rural Water, water 41.00; Helms and Associate, AWOS fees, 3,644.17; AMBULANCE: AT&T Mobility, service 178.85; Clark Ace Hardware, supplies, 17.99; Dollar General, candy/trunk and treat, 64.70; ITC, service, 105.00; PCC, billing fees, 2,356.47; Lindsey Stiefel, EMT fee reimbursement, 266.40; U.S. Bank Voyager Fleet Systems, fuel, 377.43; EXTENSION: Great America Financial Service, copy machine rent, 160.91; ITC, service, 52.05; Star Laundry, rugs, 50.44; WEED: Auto Value Clark, supplies 16.36; Clark Ace Hardware, supplies 120.34; ITC, service 98.20; Menards, supplies 211.74; PLANNING & ZONING: Clark County Courier, public hearing, 40.21; URBAN & RURAL DEVELOPMENT: Choose Clark County, yearly remittance, 20,000.00; ROAD & BRIDGE: AFLAC, cobra premium, 35.40; Auto Value, Clark, filters/supplies, 3,739.04; Basin Construction, culver replacement CR 47, 3,986.68; Butler Machinery, parts 392.41; Clark Ace Hardware, 65.52; Clark County Courier, help wanted/notice to bidders, 176.19; Eastside Equipment, parts, 396.94; Equipment Blades, blades/cutting edges, 5,948.00; Todd Fiedler, supplies 9.55; Fleetpride, parts 658.84; ITC, signs, 90.15; Lyle Signs, signage, 2,466.00; Menards, lumber, 717.78; Nippon Sanso Matheson, supplies, 174.53; Northwestern Energy, utilities, 40.90; Office Peeps, supplies 16.64; Optilegra, cobra premium, 63.00; RDO Equipment, supplies/filters, 4,845.02; Sioux Rural Water, water, 59.50; Star Laundry, laundry, 82.34; Transource Truck and Equipment, parts 653.33; W.W. Tire Service, tire repairs/supplies, 5,225.17; Westside Implement, repairs/parts, 10,417.23; 911 SERVICE: City of Watertown, 911 surcharge, 9,993.40; ITC, service, 145.23; CIVIL DEFENSE: AT&T Mobility, service, 47.75; ITC, service, 27.59; PRISONER CARE: 1 Step Detect, supplies, 270.00; REGISTER OF DEEDS: Microfilm Imaging Systems, software/scanner rent, 314.25; CIVIL DEFENSE: HSBC Banj; USA NA, coder core package, 1,300.00; M&P Relief Flow Thru, SDACO, $2.00 fee, 132.00. TOTAL: 103,589.25.

PAYROLL: COMMISSIONERS: 9,190.30; AUDITOR: 4,542.84; TREASURER: 5,236.37; STATES ATTORNEY: 4,297.36; COURTHOUSE: 2,258.57; DIRECTOR OF EQUALIZATION: 5,320.98; REGISTER OF DEEDS: 4,012.75; VETERAN SERVICE OFFICE: 442.70; SHERIFF: 9,966.60; POOR: 551.85; AMBULANCE: 18,476.83; WEED: 2,888.64; PLANNING & ZONING: 401.59; ROAD & BRIDGE: 41,991.84; EMERGENCY & DISASTER: 1,411.04. TOTAL: 110,990.26.

ADJOURN: Motion by Sass, second by Hass to adjourn at 1:20 p.m. Next regular meeting Tuesday, November 17, 2026 at 8:00 a.m. All voting aye. Motion carried.

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Sara Gjerde, Chairman
Clark County
Board of Commissioners

ATTEST:
(SEAL)

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Christine Tarbox,
Clark County Auditor

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