Clark City Council approves police officer hire, grant application, pool equip. surplus, discusses YWH abatement

CITY OF CLARK
COUNCIL MEETING
NOVEMBER 2, 2026

Call to order: The members of the Clark City Council met in regular session on November 2, 2026 at 7:23 p.m. in the City Hall Council Room after the Board of Adjustments meeting.

Council Members Present: Andrew Zemlicka, Shane Hagstrom, Brandon Kottke, Jim Zeck, Todd Warkenthien and Derrick Dohmann

Others Present: Mayor Kerry Kline, Finance Officer Rae Jean Flora, Deputy Finance Officer April Fitzgerald, Police Chief Jeremy Wellnitz, Golf Clubhouse Manager Tammy Rusher, Luanne Warren, Lisa Carrico, Tim Worster (via Zoom) and Sameh Abdelkader (via Zoom)

Mayor Kline called the meeting to order at 7:23 p.m.

Motion # 131-2026
Adopt Amended Agenda

Motion by Zemlicka and seconded by Kottke to adopt the amended agenda with the following change: delete #8-Approve the 2025 Audit-the office hasn't gotten it from the auditor yet. All members voted yes. Motion carried.

All present stood and recited the Pledge of Allegiance.

Public Input

Warren informed the Council that Jarvis Reidburn is having trouble finding somebody to level off the easement between her house and his dad's house, leading back to Jarvis and Jeff's shed.

Department Updates

Jeremy Wellnitz *asked the council to consider hiring Lindsay Stiefel, as of Dec. 1, 2026, for training purposes, to be paid hourly, until January 1, 2027, when she will become a salaried employee. Hourly Rate will be set at a later date.*

Tammy Rusher: *The clubhouse is now closed. There have been a few breakdowns since closing, but they are all fixed now. She also said that the Council should be looking at golfing rates at the next meeting, because it is that time of year.*

Rae Jean Flora: *The office has finished working with the auditor on the 2025 audit and should be ready for review at the December meeting. They are working on code enforcement. Mike Olson will stay with the City until they find somebody to take over his position. The insurance audit went well. Even though they only attended conference one day they made some good connections.*

Todd Warkenthien: *The CCAC is purchasing some new panels for fencing during construction, and Jeremy has a temporary camera he is going to put up there for security purposes.*

Brandon Kottke: *He wanted to inform the rest of the council that he and Darin Altfillisch went and looked at the work that had been done clearing out the drainage ditch in the southwest corner of town, and the water was flowing very well with the rain we had recently gotten. He would like to discuss commercial snow removal fees at the next meeting, so that will be added to the December agenda.*

Motion # 132-2026
Approve Hiring Police Officer

Motion by Hagstom and seconded by Zeck to approve the hiring of Lindsay Stiefel as the City's new police officer, as of December 1, 2026. All members voted yes. Motion carried.

Motion # 133-2026
Approve Department Updates

Motion by Kottke and seconded by Hagstrom to approve the department updates. All members voted yes. Motion carried.

Motion # 134-2026
Approval for Applying for a Grant

Motion by Kottke and seconded by Dohmann to apply for a SDML Worker's Compensation Fund Trenching and Confined Space Entry Safety Equipment grant with Finance Officer Flora as the signatory. All members voted yes. Motion carried.

Motion # 135-2026 Surplus Pool Diving Boards and Stairs

Motion by Hagstrom and seconded by Warkenthien to surplus the pool high and low dives and plastic stairs so the City can give them to the City of Willow Lake for a donation to the CCAC. All members voted yes. Motion carried.

Discussion on the YWH Abatement

Lisa Carrico, along with Tim Worster and Sameh Abdelkader, represented YWH, Inc. for this matter, have agreed to letting the City abate the remaining three trailer houses and agreed to make payments until such time as the abatement can be assessed to property taxes or it is paid off, whichever comes first. Ms. Carrico will email an agreement to City Attorney Fjelland for his review, before the agreement is signed.

Motion # 136-2026, Second Reading of Ordinance #599 – 2027 Salaries

Motion by Hagstrom and seconded by Kottke to approve the second reading of Ordinance #599 – 2027 Salaries. All members voted yes. Motion carried.

Ordinance # 599
2027 Employee Salaries

An Ordinance Fixing the Salaries and Compensation of the Appointed, Other Municipal Officials, and Regular Employees for the City of Clark, South Dakota.

Section # 1: That the salaries and compensation of the appointed officers, other municipal officials, and regular employees of the City of Clark, South Dakota from and after January 1, 2027 shall be as follows:

Mayor.....$6,100.00...salary
City Council Members.....$85.50...meeting
.....$44.00...call-in meeting
.....$12.00...short meeting

Finance Office
Finance Officer: Rae Jean Flora.....$27.00...hour
Deputy Finance Officer: April Fitzgerald.....$22.55...hour
Finance Office Substitute (Tara Thomas-$17.00)...$17.00...(16.00)hour (any other)

Police Department
Police Chief: Jeremy Wellnitz.....$66,656.00...salary
Deputy Chief:___.....$55,745.00...salary
Part Time Deputy.....$21.50...hour

City Maintenance Department
Superintendent: Darin Altfillisch.....$35.00...hour
Maintenance Crewman: Tyler Silkman.....$26.01...hour
Maintenance Crewman: Jimmie Mora .....$22.50...hour

Golf Course
Greenskeeper.....$19.50...hour
Greenskeeper Assistants (Larry/Jeff/Dave-$17/Jim - $15.00).....
.....$15.00/17.00...hour
Clubhouse Manager.....$20.50...hour
Clubhouse Kitchen Manager.....$18.50...hour
Clubhouse Workers.....$12.75...hour

Library
Librarian: Tara Thomas...$17.00...hour
Librarian Substitute.....$13.50...hour

Sanitation Department
Landfill Attendant.....$15.50...hour

Pool
Manager.....$17.00...hour
Co-Manager(s).....$15.50...hour
Lifeguards.....$12.50...hour

For every year a lifeguard has worked, they receive an additional $0.25 per hour. WSI Certified Lifeguards also receive an additional $0.25 per hour on top of their years of service increase. Any Lifeguards that work Fourth of July or Potato Days will make $1 extra an hour.

City Janitor.....$13.75...hour
Med Van Drivers.....$15.00...hour
Skating Rink Attendant....$11.85...hour
Summer Rec Coaches.....$1,000.00...per team
Summer Rec Coordinator.....$3,500

Section # 2: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

_____
Mayor Kerry Kline

_____
Attest: Finance Officer
Rae Jean Flora
(seal)

First Reading: October 5, 2026
Second Reading & Adopted: November 2, 2026
Published: November 4, 2026
Effective Date: January 1, 2027

Motion # 137-2026, Second Reading of Ordinance #600 – 2026 Budget Supplement

Motion by Zeck and seconded by Zemlicka to approve the second reading of Ordinance #600 – 2026 Budget Supplement. All members voted yes. Motion carried.

Ordinance # 600

An Ordinance Supplementing Appropriations for the City of Clark, Clark County, South Dakota.

Be it ordained that the following sums be appropriated to supplement the City of Clark 2026 Budget:

Expenses:
101 – **General**
41110 **Council**.....$25,000
43110 **Streets**.....$10,000
44100 **Health**.....$5,000
46530 **Promoting the City**.....$2,300

Expenses & Revenues:
101 - **General**
42110 **Police**
Revenues.....$24,000
Expenditures.....$24,000

45111 **Summer Rec**
Revenues.....$4,500
Expenditures.....$4,500

45120 **Pool**
Revenues.....$1,000
Expenditures.....$5,000

45125 **Golf Course**
Revenues.....$4,500
Expenditures.....$13,000

45130 **Golf Club**
Revenues.....$20,000
Expenditures.....$20,000

45200 **Parks**
Revenues.....$17,799
Expenditures.....$22,000

211 – **Liq, Lodge, Dine Sales Tax Fund**
00000 Revenues.....$10,000
Expenditures.....$10,000

226 – **Library**
45500 **Libraries**
Revenues.....$2,430
Expenditures.....$2,400

Means of Finance will be Fund Balance, Donations and Revenues in excess of the budgeted revenue amounts.

That this ordinance is necessary for the immediate support of the public, peace, health and safety of the Municipal Government of the City of Clark, and its existing institutions.

That all Ordinances or parts of the Ordinances in conflict with this Ordinance are hereby repealed."

By:_____
Mayor Kerry Kline

Attest:_____
Finance Officer
Rae Jean Flora
(SEAL)

First Reading: October 5, 2026
Second Reading: November 2, 2026
Published: November 4, 2026
Effective: November 24, 2026

Motion # 138-2026
Approve October Meeting Minutes

Motion by Kottke and seconded by Zeck to approve the October Meeting Minutes. All members voted yes. Motion carried.

Motion # 139-2026
Approve Financial Statements

Motion by Zemlicka and seconded by Dohmann to approve October Financial Statements. All members voting yes. Motion carried

Motion # 140-2026
Approve Claims

Motion by Kottke and seconded by Zeck to approve the following claims. All members voting yes. Motion carried.

OCTOBER CLAIMS
#, To, For, Amount

32811, April Fitzgerald, travel expense for conference, $126.00; 32812, Clark Rural Water, September water supply, $11,870.00; 32813, Cook's Wastepaper & Recycling, utilities, $399.00; 32814, Dacotah Bank, credit card bill, $778.50; 32815, JW Roll Off Service, roll off service, $431.10; 32816, Midwest Alarm Company, fire alarm testing and monitoring, $309.31; 32817, Oscar's Machine Shop, repairs, $127.08; 32818, Prestige Flag, flags for golf course, $387.30; 32819, S.D. 811, 811 services, $52.50; 3771, S.D. Dept. of Revenue, city sales tax payment, $96.60; 3772, S.D. Dept. of Revenue, golf club sales tax payment, $1,973.34; 32820, S.D. DANR, consolidated sewer loan, $1,253.67; 32821, Verizon Business, utilities, $30.02; 3773, Amazon Capital Services, water tools, $38.72; 32822, Joe Medanich, street work, $13,000.00; 3774, Northwestern Energy, utilities, $1,942.57; 3781, Johnson Brothers, liquor, $517.24; 3783, Southern Glazers, liquor, $422.48; **10/13/26 PAYROLL** Mayor, payroll, $230.77; Finance Office, payroll, $2,832.26; Govt Buildings, payroll, $55.00; Police, payroll, $4,620.00; Streets, payroll, $4,773.89; Dump, payroll, $360.00; Sewer, payroll, $1,581.49; Water, payroll, $1,581.77; Transit, payroll, $126.00; Golf Course, payroll, $2,597.25; Golf Club, payroll, $628.00; Library, payroll, $780.50; 3769, EFTPS, payroll taxes, $4,281.13; **10/27/26 PAYROLL** Mayor, payroll, $280.77; Finance Office, payroll, $2,738.60; Govt Buildings, payroll, $96.25; Police, payroll, $4,630.77; Streets, payroll, $4,910.46; Dump, payroll, $240.00; Sewer, payroll, $1,550.25; Water, payroll, $1,550.57; Transit, payroll, $574.00; Golf Course, payroll, $2,564.75; Golf Club, payroll, $350.00; Library, payroll, $811.00; 3784, EFTPS, payroll taxes, $4,234.74; 32823, S.D. Retirement, employee retirement, $4,196.70; 32824, Child Support Payment Center, child support, $461.54; 3785, AFLAC, employee deductions, $404.28.

NOVEMBER CLAIMS

Wellmark Blue Cross Blue Shield, insurance, $8,418.10; AgWrx Cooperative, golf course gas, $1,486.40; Clark Building Center & Ranch Supply, sewer supplies, $95.94; Clark Community Oil, water tank usage, $377.00; Moeller Sheet Metal, furnace check, $199.90; Star Laundry, laundry services, $446.92; Woodring Plumbing, clinic repairs, $3,571.44; Delta Dental, insurance, $1,383.45; Principal Financial Group, insurance, $46.62; Quill, supplies, $102.38; Vision Service Plan, insurance, $394.22; Amazon Capital Services, GC computer and PD equipment, $559.47; Pitney Bowes, postage, $1,041.99; Elite Pest Solutions, pest control, $805.00; Lake Area Door, repair shop door, $1,098.61; Brian's Glass & Door, window repair at golf club, $450.00; American Carpet Cleaners, carpet cleaning at clubhouse, $547.60; S.D. Dept. of Transportation, fuel, $661.85; Clark County Auditor, overpayment on tif, $4,236.86; Northwestern Energy, utilities, $2,108.99; Pheasantland, signs, $211.00; Clark Co. Historical Society, subsidy, $577.00; S.D. Rural Development, sewer loan, $787.00; S.D. Rural Development, sewer loan II, $1,307.00; U.S. Bank, water loan, $19,024.01; U.S. Bank, sewer retention pond loan, $25,016.47; S.D. Rural Development, water loan, $908.00; A&B Business Solutions, copier maintenance, $621.09; AT&T, utilities, $135.87; Mack Landscaping, winterizing dickinson sprinkler, $455.00; New Dimension, mowing, $1,762.00; Olson Consulting Service, code enforcement, $1,180.26; Clark County Courier, advertising, $454.17; JB's Auto Repair, tire repair, $393.70; Sturdevants, parts, $484.61; Dacotah Bank, service charges, $10.00; Future POS, credit card processing, $69.47; Fintech, liquor collection fees, $44.99; Doll Distributing, liquor, $125.80; Clark Ace Hardware, supplies, $429.98; Mack's Standard, fuel, $618.00; Pitney Bowes, postage maintenance contract, $135.75; U.S. Foods, concessions, $79.11; ITC, utilities, $766.78; Northwestern Energy, utilities, $873.34.

Motion # 141-2026
Adjourn

Motion by Warkenthien and seconded by Dohmann to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:08 p.m.

Next Meeting Date

Next Meeting Date is December 7, 2026 at 7:00 p.m.

This institution is an equal opportunity provider and employer.

_____
Mayor Kerry Kline

_____
Attest: Finance Officer
Rae Jean Flora
(seal)

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