Willow Lake School Board approves updated fixed asset thresholds, policies; flu shot clinic is October 28

Willow Lake School District Financial Reports

	General Fund	Capital Outlay Fund	Spec. Ed. Fund	Bond Redemption Fund	Food Serv. Fund	Enterprise Fund
Balance 9/1/2026	**832,807.61**	**148,576.01**	**447,084.86**	**82,397.81**	**5,998.72**	**13,600.71**
RECEIPTS						
Local Sources	**11,832.57**	**5,874.77**	**2,354.84**	**2,196.18**	**11,186.49**	**7.77**
County Sources	**669.26**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
State Sources	**131,089.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Federal Sources	**0.00**	**6,811.16**	**0.00**	**0.00**	**0.00**	**0.00**
Other Financing Sources	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL RECEIPTS	**143,590.83**	**12,685.93**	**2,354.84**	**2,196.18**	**11,186.49**	**7.77**
Total Available	**976,398.44**	**161,261.94**	**449,439.70**	**84,593.99**	**17,185.21**	**13,608.48**
DISBURSEMENTS	**-328,491.82**	**-31,435.24**	**-35,350.89**	**0.00**	**-1,822.72**	**-17.08**
MJE - Bank Serv. Fee	**-12.85**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
MJE - Med. Admin. Fee	**-70.93**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
MJE - Dividend	**91.54**	**535.34**	**0.00**	**0.00**	**0.00**	**0.00**
Balance 9/30/2026	**647,914.38**	**130,362.04**	**414,088.81**	**84,593.99**	**15,362.49**	**13,591.40**

WILLOW LAKE SCHOOL DISTRICT #12-3
OCTOBER 12, 2026

The Willow Lake School District Board of Education met in regular session on October 12, 2026. President Thoreson called the meeting to order at 7:00 p.m. Board Members present: Felberg, Forbes, Knock, Nelson and Thoreson. Also attending were Supt. Lee, Principal Mohr, and Business Manager Burke.

All in attendance recited the Pledge of Allegiance.

Action Item #1: Motion by Forbes, second by Felberg to add policy DJC (Bidding Requirements) to 3.1 and to approve the agenda. Motion carried.

Action Item #2: Motion by Knock, second by Nelson to approve the following items on the consent agenda: 1.1 approve the minutes of the regular meeting of September 14, 2026; 1.2 approve the financial reports as of September 30, 2026; 1.3 approve the bills as of October 2026; 1.4 approve the technology surplus list at no value; and 1.5 approve the agreement with Better Me Counseling and Consulting for the 2026-2027 school year. Motion carried.

OCTOBER 2026 AP BILLS

Gen. Fund:

Act Education Corp., online test prep fees, 339.50; Auto Value, washer fluid/filter, 48.69; Better Me Counseling And Consulting, consultant, 1,050.00; Card Member Service, aed supp./clocks, 1,260.40; Cash-Wa Distributing Co., ffvp, 1,595.87; Cedar Shore Resort, rooms, 624.13; City of Willow Lake, water & sewer, 873.39; Clark Ace Hardware, supp., 93.17; Clark Community Oil Co., fuel, 6,936.69; Clark County Courier, proceedings/ads, 1,396.27; Cook's Wastepaper Recycling, garbage serv., 323.93; Core Educational Cooperative, distance learning fees, 1,365.00; Dakota Portable Toilets, Inc., rental fees, 285.00; Duenwald Transportation LLC, inspections/transport., 6,096.93; Elite Drain & Sewer Cleaning LLC, repairs & maint., 352.00; Elo Prof LLC, consultant, 9,954.74; Expetec of Aberdeen, consultant, 4,131.00; Explore K12, Inc., subscriptions, 1,043.40; Foreman Sales & Service Inc., bus repairs, 5,953.81; Hillyard Inc., janitorial supp., 972.57; Imagine Learning, LLC., literacy license, 14,000.00;

INCIDENTAL FUND: S.D. DCI, background check, 50.00; Health Equity, flex/h.s.a. fees, 39.40; Wyatt Forbes, coaching dues, 114.40; T-Mobile, mobile hot-spot, 45.00; S.D. DCI, background check, 50.00; Venture Communications, shamrock internet, 94.15; Brook Begeman, coaching dues, 115.20; S.D. DCI, background check, 50.00; Malory McIntire, vb off., 135.00; Vicky Thiesen, vb off./mlg., 198.00; NE Area Land & Range, dues & fees, 114.00; **TOTAL INCIDENT. FUND: $1,005.15.**

ITC, telephone/internet serv., 1,249.51; J.W. Pepper & Son, Inc., sheet music, 62.00; Ksb School Law, Pc, Llo, consultant, 126.00; Lake Grocery, supp., 191.47; Lake Norden Family Chiropractic, bus dr. phy., 115.00; Lakeshore Curr Materials Co., supp., 141.55; Lightspeed Technologies, Inc., batteries, 41.00; Menards, supp., 159.74; NESC, gen. serv., 78.12; NWPS, utilities, 8,467.14; Office Peeps Inc., supp./batteries, 143.85; Olympic Chevrolet Buick GMC, bus repairs, 497.79; Plunkett's, maint. fee, 72.80; Popp Binding & Laminating Inc., laminating film, 207.84; Renaissance, subscription, 6,957.80; Runnings, tools/supp., 983.89; School Mate, planners, 58.27; School Nurse Supply Inc., ice packs, 76.95; Service Master of Watertown, repairs & maint., 1,000.00; Star Laundry, clean. serv., 192.02; Taylor Music, horn repairs, 592.00; Angela Terhark, fuel reimb., 63.29; Time Management Systems, Inc., dues & fees, 3.18; Titan Machinery, bus repairs, 4,720.43; Uline, janitorial supp., 197.38; U.S. Foods, ffvp, 45.32; Kristin Vandersnick, mlg. reimb., 63.00;

ADDITIONAL PAYROLL: Lukas Anderson, ex. bus trips, 191.76; Rikki Anderson, ex. bus trips, 221.55; Whitney Edleman, sub, 140.00; Tia Felberg, bd. mtgs., 225.00; Grayson Florey, ex. bus trips, 67.64; Cody Forbes, ex. bus trips, 63.20; Jaycie Forbes, sub, 490.00; Jeremy Forbes, bd. mtgs./mlg., 254.40; Wyatt Forbes, ex. bus trips, 372.72; Ismail Garcia, interpreter, 91.75; Kaleb Glanzer, sub, 320.00; Christina Kannegieter, sub bus dr., 45.00; Jared Knock, bd. mtgs./mlg., 260.70; Jackie Konechne, sub, 2,450.00; Sara Koskiniemi, sub, 210.00; Brady LaMont, ex. bus trips, 244.43; Ann Larson, sub, 623.20; Calley Lusk, sub, 70.00; Claire Mohr, sub bus dr., 30.00; Randy Nelson, bd. mtgs./mlg., 186.40; Megan Nuttbrock, ex. bus trip, 13.85; Lindsey Tellinghuisen, ex. bus trips, 88.96; Angela Terhark, ex. bus trips, 152.63; Melissa Terhark, ex. bus trips, 178.39; Sara Thonvold, sub, 280.00; Julayne Thoreson, bd. mtgs., 225.00; Dan Tonak, ex. bus trips, 35.35; Susanna Waldner, sub, 817.92; Katherine Wendling, sub, 560.00; **TOTAL ADD. PAYROLL: $8,909.85.**

SALARIES and BENEFITS: Elementary, 91,604.53; Elementary - REAP, 1,604.90; Junior High, 19,732.67; High School, 46,337.46; Preschool, 3,929.77; Title Programs, 8,116.92; Guidance, 4,015.84; School Nurse, 1,197.54; Library, 4,476.22; Technology, 342.08; Bd. of Ed., 80.33; Administration, 34,236.47; Operations & Maint., 15,310.29; Pupil Transportation, 12,178.94; Extra-Curricular, 19,619.54; **TOTAL GEN. FUND: $357,902.33.**

Cap. Outlay Fund:

Efraimson Electric Inc., electrical install., 5,657.53; Innovative Office Solutions LLC, desks/chairs, 15,516.73; Menards, equip., 314.58; Saafe, LLC, gym bleachers, 158,358.00; Taylor Music, instruments, 3,534.00; Tellinghuisen Inc., cement work, 10,900.00; Verdon Roofing & Construction LLC, roof repairs, 15,537.72; **TOTAL CAP. OUTLAY FUND: $209,818.56.**

Sp. Ed. Fund:

SALARIES and BENEFITS: 33,726.73; ADDITIONAL PAYROLL: Tia Felberg, bd. mtgs., 225.00; Susanna Waldner, sub, 817.92; TOTAL ADD. PAYROLL:, 1,042.92; Mileage Reimbursement, 72.80; NESC, Oct. assessments, 10,082.82: **TOTAL SP. ED. FUND: $$44,925.27.**

Bond Redemption Fund:

Us Bank, bank agent fee, 1,300.00; **TOTAL BOND REDEMPTION FUND: $1,300.00.**

Food Serv. Fund:

SALARIES and BENEFITS PAYABLE: 10,800.81; Cash-Wa Distributing Co., food/supp., 4,187.41; Culligan, water softener, 18.50; East Side Jersey Dairy, Inc., milk, 1,241.42; S.D. Dept. of Ed., food, 925.70; Star Laundry, clean. serv., 93.86; U.S. Foods, food/supp., 4,633.31; **TOTAL FOOD SERV. FUND: $21,901.01.**

TOTAL ALL FUNDS: $635,847.17.

Acknowledgements: Good luck to the CWL cross country runners as they will compete in the Region 1A Meet on Wednesday, October 14. Congratulations to our Willow Lake Homecoming King and Queen, Seth Poppen and Evelyn Terhark. Thank you to all who helped with the homecoming week festivities. Supt. Lee thanked all those who assisted with the three- and four-year-old screenings. Supt. Lee extended a big thank you to all those who were a part of the renovations to the football field area and to those who helped get everything in place for the Homecoming football game!

Policy and Procedures

- **Action Item #3:** Motion by Nelson, second by Felberg to approve the updated fixed asset thresholds, along with policies DID (Inventories), DJF (Purchasing Procedures) and DJC (Bidding Requirements). Motion carried.

Business and Finance

- Cash flows were reviewed as of September 30, 2026.
- Business Manager Burke reported that the on-site audit for FY 2026 has been completed.

Transportation

- Bus routes were reviewed, along with pick-up and drop-off points for students.

Facilities

- Discussion was held on the improvements made to the football field.
- A gas meter has been installed for the wellness center building.
- The installation of the new gym bleachers, along with electrical work for those sections, has been completed.

Superintendent/Principal/Curriculum Director Report

- Preschool screening was held Thursday, October 1. It was reported that 41 students were screened.
- Supt. Lee discussed the preliminary October in-service agenda.
- A recap of the first, completed year of the ELA grant was given. The second year of the grant begins October 1.
- The flu shot clinic with the Clark Co. Health Nurse is set for Wednesday, October 28. The clinic will be open for community members from 10:30 a.m. – 12:00 p.m.
- Principal Mohr shared that the fall benchmarking for students has been completed. The juniors are set to take the ASVAB on October 19.

Activity Director Report

- Homecoming week went well. Fall sports are nearing the end of their regular seasons and will be heading into their post-season play soon.

NESC Updates: Board Member Felberg gave an update from the September NESC meeting.

The next regular meeting of the Willow Lake School Board will be held November 9, 2026 at 7:00 p.m., in the Willow Lake School Administration Conference Room.

Adjournment:

Action Item #4: Motion by Felberg, second by Forbes to adjourn at 7:37 p.m. Motion carried.

_____
Julayne Thoreson, President

_____
Melissa Burke,
Business Manager

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