

Willow Lake School Board minutes of January 2026 monthly meeting

	General Fund	Capital Outlay Fund	Spec. Ed. Fund	Bond Redemption Fund	Building Project Fund	Food Serv. Fund	Enterprise Fund
Balance 12/1/2025	769,199.61	280,109.20	465,996.98	254,678.94	273.72	9,472.59	13,227.62
RECEIPTS							
Local Sources	77,678.85	70,347.33	35,348.26	43,987.13	0.00	8,166.70	357.50
County Sources	683.93	0.00	0.00	0.00	0.00	0.00	0.00
State Sources	131,779.00	48,661.80	0.00	0.00	0.00	0.00	0.00
Federal Sources	9,324.28	0.00	0.00	0.00	0.00	8,011.61	0.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS	219,466.06	119,009.13	35,348.26	43,987.13	0.00	16,178.31	357.50
Total Available	988,665.67	399,118.33	501,345.24	298,666.07	273.72	25,650.90	13,585.12
DISBURSEMENTS							
MJE - Bank Serv. Fee	-13.00	0.00	0.00	0.00	0.00	0.00	0.00
MJE - Bldg. Project Fees	0.00	273.72	0.00	0.00	-273.72	0.00	0.00
MJE - Dividend	94.70	553.71	0.00	0.00	0.09	0.00	0.00
Balance 12/31/2025	719,955.89	389,650.65	455,961.74	298,666.07	0.09	9,544.06	13,568.04

WILLOW LAKE SCHOOL DISTRICT #12-3 JANUARY 12, 2026

The Willow Lake School District Board of Education met in regular session on January 12, 2026. President Thoreson called the meeting to order at 7:00 p.m. Board Members present: Felberg, Forbes, Knock, Nelson and Thoreson. Also attending were Supt. Lee, Principal Mohr, Business Manager Burke, Christina Kannegieter and Zoe Nichols (arrived at 7:12 p.m.)

All in attendance recited the Pledge of Allegiance.

Action Item #1: Motion by Felberg, second by Forbes to approve the agenda. Motion carried.

Action Item #2: Motion by Nelson, second by Knock to approve the following items on the consent agenda: 1.1 approve the minutes of the regular meeting of December 8, 2025; 1.2 approve the financial reports as of December 31, 2025; 1.3 approve the bills as of January 2026; and 1.4 approve the technology surplus list at no value. Motion carried.

JANUARY 2026 AP BILLS

Gen. Fund:
Auto Value - Clark, filter, 25.13; Basin Construction & Drain Tile, Llc, crushed rock, 1,520.96; Builders Supply Co., door lock sets, 790.00; Cabana Banners, vb banner/updates, 540.00; Card Member Service, fuel/light bulbs/dues & fees, 1,078.37; Cash-Wa Distributing Co., ffpv, 28.13;

City Of Willow Lake, water & sewer, 672.28; Clark Community Oil Co., fuel, 3,643.42; Clark County Courier, proceedings, 149.76; Colliers Securities Llc, consultant, 300.00; Cook's Wastepaper Recycling, garbage serv., 294.62; Dacotah Bank, safe deposit box rent, 30.00; Dakota Convenience Store, antifreeze, 90.43; Demco, Inc., supp., 29.59; Expetec Of Aberdeen, consultant, 3,894.00; Hillyard, janitorial supp., 205.21;

INCIDENTAL FUND: Prairie Lake Ice Arena, skating fees, 265.00; Health Equity, flex/h.s.a. fees, 39.40; Watertown School, wrestling fee, 150.00; Dacotah Bank, state ffa meals, 920.00; Faulkton Area School, wrestling fee, 150.00; T-Mobile, hot-spot, 45.00; Baltic School, wrestling fee, 150.00; Venture Communications, shamrock internet, 94.15; Clark School, wrestling fee, 100.00; Lucas Pearson, bb dblhr off./mlg., 255.60; Jason Mack, bb dblhr off./mlg., 208.00; Chuck Callahan, bb dblhr off./mlg., 241.60; Josh Maag, bb dblhr off./mlg., 208.00; Doug Ruesink, bb dblhr off., 145.00; Matt Paulson, bb dblhr off., 145.00; McCook Central School, wrestling fee, 60.00; Clark School, wrestling fee, 50.00; Lincoln High School, wrestling fee, 150.00; **TOTAL INCIDENT. FUND: \$3,376.75.**

ITC, telephone serv., 1,112.66; Jaymar Business Forms Inc, w2 forms, 53.77; Ksb School Law, Pc, Llo, consultant, 319.00; Lake Grocery, supp., 124.08; Menards, janitorial supp., 45.00; Nesc, gen. serv., 77.99; North Central Bus Sales, bus parts, 251.39; Nwps, utilities, 10,578.89; Office Peeps

Inc, batteries, 206.37; Runnings, wiper blades/ext. cord, 72.96; Sasd, dues & fees, 45.00; Sd Dept Of Health, consultant, 786.50; Star Laundry, clean serv., 180.82; Dan Tonak, dues & fees, 207.00; Tony's Electric, supp., 200.63; Us Foods, ffpv, 43.73; Willow Lake School Custodial Fund, gbb officials/mlg., 453.00;

ADDITIONAL PAYROLL: Diane Anderson, sub, 130.00; Brook Begeman, ex. bus trip, 20.00; Curwin Bratland, sub bus dr., 180.00; Stacie Ehlke, sub, 889.29; Tia Felberg, bd. mtgs., 225.00; Grayson Florey, ex. bus trips, 40.00; Cody Forbes, ex. bus trips, 196.00; Jaycie Forbes, sub, 130.00; Jeremy Forbes, bd. mtgs./mlg., 254.40; Wyatt Forbes, ex. bus trips, 259.20; Christina Kannegieter, sub bus dr./ex. bus trips, 177.25; Josh Kannegieter, ex. bus trips, 60.00; Lois Kannegieter, sub, 1,087.51; Lucas Kannegieter, ex. bus trips, 257.97; Jared Knock, bd. mtgs./mlg., 260.70; Brady LaMont, sub bus dr., 135.00; Ann Larson, sub, 260.00; Heidi Madsen, sub, 130.00; Jeannie Miller, sub, 312.00; Randy Nelson, bd. mtgs./mlg., 279.60; Megan Nuttbrock, sub bus dr., 30.00; Chayla Robinson, ex. bus trips, 60.50; Melissa Terhark, sub bus dr., 30.00; Julayne Thoreson, bd. mtgs., 225.00; Dan Tonak, ex. bus trip, 235.90; Susanna Waldner, sub, 772.12; Rosie Waliezer, sub, 13.54; Katherine Wendling, sub, 746.43; **TOTAL ADD. PAYROLL: \$7,397.41.**

SALARIES and BENEFITS: Elem. Programs, 85,359.35; J.H. Programs, 19,956.84; H.S. Programs, 46,520.47; Preschool, 2,908.14; Title Programs,

7,634.25; Guidance, 4,708.67; Nursing Serv., 1,856.97; Library, 5,245.50; Bd. of Ed., 86.06; Administration, 30,414.25; Operations & Maint., 13,193.72; Pupil Transportation, 11,689.01; Extra-Curricular, 1,162.78; **TOTAL GEN. FUND: \$269,560.86.**

Cap. Outlay Fund:
3x Gear Llc, wrestling singlets, 867.00; Dopamineo Inc., wrestling bands/equip., 594.80; Mid States Audio, Inc., sound system - final installment, 22,363.33; U.S. Bank, interest, 73,525.00; Visiplex, Inc., paging sys./equip., 3,535.00; **TOTAL CAP. OUTLAY FUND: \$100,885.13.**

Sp. Ed. Fund:
SALARIES and BENEFITS: 26,755.64; **ADDITIONAL PAYROLL:** Tia Felberg, bd. mtgs., 225.00; Jeannie Miller, sub, 208.00; Susanna Waldner, sub, 772.13; Rosie Waliezer, sub, 54.18; **TOTAL ADD. PAYROLL: \$1,259.31;** Card Member Service, supp., 30.06; Mileage Reimbursement, 78.40; Nesc, January Assessments, 10,535.47; **TOTAL SP. ED. FUND: \$38,658.88.**

Bond Redemption Fund:
Us Bank St. Paul, interest, 178,018.13; **TOTAL BOND REDEMPTION FUND: \$178,018.13.**

Food Serv. Fund:
SALARIES and BENEFITS: 8,343.98; Cash-Wa Distributing Co., food/supp., 2,483.77; Culligan, water softener, 59.00; East Side Jersey Dairy, Inc., milk, 537.23; Lake Grocery, supp., 9.98; Star Laundry, clean. serv., 127.64; Us Foods, food/supp./rental fee, 2,504.97; **TOTAL FOOD SERV. FUND: \$14,066.57.**

Enterprise Fund:

ITC, t.v. serv., 17.08; **TOTAL ENTERPRISE FUND: \$17.08.**
TOTAL ALL FUNDS: \$601,206.65.

Acknowledgments: Supt. Lee thanked the music department staff and students for the wonderful Christmas concert. He thanked the colony staff and students for their wonderful Christmas programs they presented. Thank you to the Willow Lake American Legion Auxiliary for the Fly Boy Donuts in recognition of American Education Week. Thank you to Michael Sanchez for his Tae Kwon Do presentation to the P.E. classes.

Policy and Procedures:

- Zoe Nichols, along with Senior Class Advisor Christina Kannegieter, were present to discuss the senior class trip tentatively set for Friday, February 13, 2026. They left the meeting at 7:20 p.m.

- **Action Item #3:** Motion by Felberg, second by Knock to approve the senior class trip request. Motion carried.

- **Action Item #4:** Motion by Felberg, second by Forbes to approve the amended policy DJ (Fiscal Management for Purchasing and Procurement Using Federal Funds). Motion carried.

- **Action Item #5:** Motion by Nelson, second by Knock to approve the updated procurement plan amounts. Motion carried.

Business and Finance

- Cash flows were reviewed as of December 31, 2025.

- A discussion was held on the \$500,000 opt-out, which expires at the end of calendar year 2026. Fiscal information was reviewed and the option to renew was discussed. No action was taken.

Facilities

- Discussion was held on wellness center usage for classes, extra-curricular activities and by the community.

- Supt. Lee gave an update on carpet issues in the newly remodeled area of the music room. Company representatives have inspected the carpet and will be submitting a report to Hen-

ry-Carlson Construction.
Superintendent/Principal/Curriculum Director Report

- The 2026-2027 master calendar was discussed. No action was taken.

- Principal Mohr shared second semester master schedule changes for grades sixth through 12th grade. Access testing will begin January 27. ACT testing, which is required for all juniors, can begin in February. The spring assessment testing for grades third through eighth will open March 30.

Activity Director Report

- A quote was shared and discussed for new bleachers in the north gym. The quote is from Stadium Steve. The quote would replace the main court bleachers, along with the stage bleachers. No action was taken.

NESC Updates: Board Member Felberg gave an update from the December NESC meeting.

Action Item #6: Motion by Forbes, second by Felberg to enter executive session pursuant to SDCL 1-25-2 to discuss personnel (SDCL 1-25-2(1), along with the annual superintendent evaluation at 8:50 p.m. Motion carried.

President Thoreson declared the board out of executive session at 9:19 p.m.

The next regular meeting of the Willow Lake School Board will be held February 9, 2026, at 7:00 p.m. in the Willow Lake School Administration Conference Room.

Adjournment:

Action Item #7: Motion by Felberg, second by Nelson to adjourn at 9:19 p.m. Motion carried.

Julayne Thoreson, President

Melissa A. Burke,
Business Manager

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